

# Governor's Office of Drug Control Policy Facts – FY '09

<http://www.iowa.gov/odcp>

## General Information

**Address:** 401 SW 7<sup>th</sup> Street, Suite N  
Des Moines, IA 50309



## Workforce Data (unless otherwise noted, information provided is at the end of FY '09)

# FT EEs: 8	# PT EEs: 0	# Temporary EEs: 0	Average Length of Service: 15.04
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Span of Control: 3.50	% Performance Evaluations Completed: 87.50%	Total Unemployment Insurance Claims: N/A
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	0	45-54	5	<25	0	45-54	1	# of Females:	5	# of Males:	3
25-34	1	55-64	0	25-34	0	55-64	0	% of WF:	62.50%	% of WF:	37.50%
35-44	2	65+	0	35-44	1	65+	0	Average Age:	45.94	Average Age:	44.82
Employee Average Age: 45.52				Supervisor Average Age: 45.90				Average Length of Service: 16.77		Average Length of Service: 12.16	

Minorities		Breakout of Minorities		Non-minorities	
# of Minorities:	1	# of African-American:	1	# of Non-minorities:	7
% of Workforce:	12.50%	# of Asian:	0	% of Workforce:	87.50%
Average Age:	47.66	# of American Indian:	0	Average Age:	45.21
Average Length of Service:	20.23	# of Hispanic or Latino:	0	Average Length of Service:	14.30

Persons With Disabilities		Persons With Non-Disabilities	
# of Persons With Disabilities:	1	# of Persons With Non-Disabilities:	5
% of Workforce:	12.50%	% of Workforce:	62.50%
Average Age:	53.85	Average Age:	42.98
Average Length of Service:	15.29	Average Length of Service:	12.12

Officials/Administrators EEO Category 1: 4	Professionals EEO Category 2: 3	Technicians EEO Category 3: 0	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 1	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 0

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 0	Transfer In: N/A
Retirements: 0	All Terminations: 0	Voluntary Quits: 0	Transfer Out: N/A

# of Classes Used: 6	Most Populous Classes: Executive Officer 2 (2), Management Analyst 4 (2), 4 classes with 1 incumbent each		
Separations - By Class:	None		
# Eligible for Retirement:	1 in next 5 years	% Eligible: 12.50%	

## Leave and Benefits (unless otherwise noted, information provided is at the end of FY '09)

Vacation Payouts: \$0	Sick Leave Payouts: \$0	Annual Payroll: \$568,044	Avg. Base Salary: \$71,404.82	Overtime Days Worked: 0
Overtime Cost: \$0	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Workers' Comp Payouts: \$N/A	Vacation Pay - Earned Value: \$46,187.82	Vacation Days Earned: 171.5	Vacation Used Expense: \$42,117.19	Vacation Days Taken: 161.6
Workers' Comp Days Used: N/A	Sick Leave Days Earned: 145.6	Reg. Sick Leave Used Expense: \$22,148.96	Reg. Sick Leave Days Used: 93.3	Converted Sick Leave To Vacation Days Used: 30.0
	Sick Leave -Earned Value: \$37,239.66		Avg. Sick Leave Days Per EE: 11.66	Converted Sick Leave To Vacation Used Expense: \$8,082.00
Injury Leave Used Expense: \$0	Injury Leave Days Used: 0	Classification Appeals: 0	<u>Reclassifications</u> Up (Filled): 0 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$0	<u>Grievances</u> Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A
Funeral Leave Used Expense: \$1,378.69	Funeral Days Used: 5.6	Extraordinary Pay: \$0		
Jury Leave Used Expense: \$0	Jury Leave Days Used: 0	Special Duty Pay: \$0		

\* based on difference between average of old and new pay grade FY '09. Vacancies and laterals were not calculated into the "cost."

## Affirmative Action (Underutilization [UU] and Gains/Losses)

<b>Females:</b> Begin of Year (FY '09) UU: N/A Gains/Losses (FY '09): N/A End of Year (FY '09) UU: N/A	<b>Minorities:</b> Begin of Year (FY '09) UU: N/A Gains/Losses (FY '09): N/A End of Year (FY '09) UU: N/A	<b>PWD:</b> Begin of Year (FY '09) UU: N/A Gains/Losses (FY '09): N/A End of Year (FY '09) UU: N/A
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Sources: AS400 Queries; "Just the Facts for FY'09" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: December 2009